

discover. develop. deliver.



computer graphics training

SOME OF OUR TRAINING CLIENTS

Avon Cosmetics - Northampton

Barclays Bank - London & Luton

Boots Contract Manufacturing - Nottingham

Barnados (BITS) - Essex

Deloitte Consulting - London

DSS - Newcastle

Disney - London

Ernst & Young - Jersey

Express Newspapers - London

Fidelity Investments - Tonbridge

Financial Times - London

Frankham Architects - Kent

G E Capital - London

International Maritime Organisation - London

Legal and General - Hove

London Fire Brigade - London

McKinsey & Co - London

Reed International - Oxford

The Girl Guides Association - London

The Royal Mail - East Anglia

The Pensions Regulator - Brighton

US Navy - London

University of Kent - Canterbury



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DIGITAL DARKROOM & PHOTOGRAPHY

Adobe Photoshop Lightroom
Adobe Photoshop Elements
Adobe Photoshop Essentials and Advanced
Adobe Photoshop for Artists & Illustrator
Digital Photography Transform your digital photos

ILLUSTRATION

Adobe Illustrator Essentials and Advanced
Adobe Fresco Stunning Vector and Pixel based art on your tablet

AUDIO & MOTION GRAPHICS

Adobe Audition
Adobe Rush
Audio Production & Voice Overs

ART & DESIGN

Adobe Creative Cloud: From Design to Delivery
Adobe Creative Cloud Masterclass
Adobe InDesign
Can be combined with Photoshop or Illustrator
Adobe InCopy
Quark XPress to InDesign
Graphic Design for Business
Learn Design Principles & apply them to you business documents
Graphic Design with Microsoft Office
Graphic Design with InDesign
Design Graphics for Banners & Social Media

DIGITAL MARKETING & SOCIAL MEDIA

Email Marketing Essentials
Design Graphics for Banners & Social Media
Digital Marketing Essentials
Digital & Social Media Marketing
Google Adwords Essentials
Search Engine Optimisation
Social Media Marketing

PRESENTATION

Powerful Presentations
Create even more sophisticated presentations - easily!
Infographics Primer & Essential with Powerpoint
Communicate complex data with visual graphics
Infographics Primer Essentials with Illustrator
Apple Keynote

VIDEO & POST PRODUCTION

Adobe Premiere Pro
Adobe Premiere Elements
Adobe Rush
Apple iMovie

WEB DESIGN

Adobe Creative Cloud for Web Design
Joomla CMS Website Design & Development
WordPress Website Design & Development
WordPress with ECommerce Web Design and Development

BUSINESS SKILLS

Adobe Acrobat DC - For Document tracking, e-signatures and more
Apple Pages & Numbers
Microsoft Word / Powerpoint or Excel
Microsoft Office
Includes overview of all combined applications including Word, PowerPoint, Excel, Outlook or Entourage (Mac)

MOBILE WORKING ON THE GO

Adobe Creative Cloud for Design
Adobe Capture, Draw and Share
Adobe Rush - Shoot, Edit and Share from your mobile
Adobe Fresco Stunning Vector and Pixel based art on your tablet

MENTORING & FAMILIARISATION

All courses can also be taken tailored on and offline, and as a combination or an upgrade, where just the new features will be shown combined with a refresher - usually half to one day. Particularly useful for mixing Adobe software to meet your specific project or work. Familiarisation offers companies the opportunity to have various software programs demonstrated prior to purchase.

GENERAL INFORMATION

All Training starts at 10am and finishes at approximately 4pm.
For online this is taken as two three hour sessions with a lunch break.
Any course can be taken online or in person as a private course.
All courses can be taken at Introduction to Advanced level and on Apple or Windows systems, unless stated otherwise.

ABOUT US

Computer Graphics Training specialise in graphic design, multimedia and business skills software training and can teach individuals and organisations to create and publish a vast array of media, using the tools the professionals use for both Print and Web.

All our courses are workshop style with real world examples used to illustrate the learning, although we actively encourage participants' to bring along examples of the type of work they wish to produce, to guarantee the training is both cost effective and productive.

In our air-conditioned studio, we use the latest computer equipment and up to date software to ensure your learning experience is the best it can be. At the end of each course, you will leave with confidence, knowing you can be immediately productive!

- Trainers are industry experts
- Course can be tailored & combined to suit your specific needs
- Online and in our air-conditioned studio
- Latest Equipment and Software
- Windows and Apple OSX

THE COURSES WE TEACH WE USE, EVERY DAY!

We offer general public group courses and private customised training. Please call us on **01732 832576** or email training@cgt.uk.com for availability, more information or to book a course.

Training includes hands-on instruction in our well-equipped training centre, lunch and refreshments, free unlimited post-course support by phone or email, certificate, free digital assets & where appropriate training notes.

COURSE FEES GUIDE

Duration	Public	Private**
1 day	£150	£300
2 days	£290	£590
3 days	£420	£850
4 days	£570	£1120
5 days	£750	£1400
Additional person*		£50

The fees are intended as a guide and do not include VAT. Please call for specific group pricing. * Additional cost for attendees from the same company. Maximum of 4 people per course (except by special arrangement). ** Private courses are tailored for the client. Travel and accommodation expenses are in addition to fees quoted for in-house training.

CONTACT US

Please call us on **01732 833004** or email training@cgt.uk.com for availability, more information or to book a course.

BOOKING FORM

Please complete and return this form (complete online you can email back), together with your deposit or full payment to the address below.

Name:

Company:

Address:

.....Postcode:

Tel: Mobile:

Email

Web

Course Name	Cost	Preferred date(s)
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Operating System Windows Mac & PC

Please indicate your overall computer experience

Novice Intermediate Advanced

Any Special Requirements (please state)

I enclose a deposit cheque for £100 per person, per course to confirm my booking.

I enclose a cheque in full payment for the course(s)

I would like to pay by credit card for the course(s) please tick as appropriate).

Debit or Credit Card Number:

Expiry: Security:

Signed:..... **Date:**

(please print).

On receipt of the completed form, you will be sent a booking confirmation and where applicable, receipt, together with our welcome pack. We also ask each delegate to complete a pre-course questionnaire to identify their skills and possible requirements.

Thank you for your interest and we look forward to providing you with training in the near future.